

Minutes of the CycleHerts Annual General Meeting held 28th June 2012

1. Apologies: Brian Jackson, Jim Brown.
2. Present (vote): John Metcalf (Chair), Adam Edwards (Minutes), John Shead (WHCF), Nick Truran, David Burt, Chris Whitehouse, Ian Gregory, Richard Stubbs (South Herts CTC and 40 Plus Cycle Club), Tom Spaven (t Albans CC), Roger Bangs (Spokes), Bob Jones, Anne Nobbs (Tring and Berkhamstead CC), Kate Jenkins.

3. Minutes and matters arising:

- Correction to list of those present. Should read Jon Raxworthy.
- All 5 CTC groups: Affiliation by each group agreed by no answer as to whether they all will.
- Logo : Steve not present so carried forward again. **Action Steve Wragg**
- Invitation to Cyclenation: John to chase Simon Geller to fix a date. **Action John Metcalf.**
- Cambridge CC: Adam has again emailed and again received no reply, despite their web site clearly stating emails preferred!
- New roads designed for 20 mph limit: David Burt apologised for not finding a speaker yet. Herts Highways is being restructured so the correct person to speak is not yet in post. Once this is clear s/he will be invite to a future meeting or to speak at the Hertfordshire Cycling Forum if sooner. **Action David Burt.**
- Local HCC contacts for the different districts are also all changing. All Highways staff are moving to County Hall with a new structure from October. Once clear contacts will be identified and we can find out. **Action David Burt.**
- Local Sustainable Transport Fund: Hertfordshire will receive £9.679m over 3 years for the bid covering Hemel, Watford and St Albans. The bid covers more than cycling. The money is not enough for everything in the bid and what will be funded will clear soon. Local groups need consulting on the specific schemes the money has to be used for. This is the only successful bid in the East of England region. Decisions on which parts of the bid will happen will be made at council level. Many projects are part funded by the county. HCC are also consulting on SW Herts cycling study and would welcome feedback. David Burt promised to visit the area to walk through the schemes with the local groups. **Action David Burt.**
- Planning information and how to get it: DB not allowed to pass this information on. A suggestion is that we are also sent the email which goes to districts about planning issues as this would be a better subset of information than all plans in all areas. **Action David Burt to see if this email can be copied to us.**

4. Election of officers to serve until the next Annual General Meeting

- The following people were elected:
 - Chair: John Metcalf
 - Deputy: Roger Bangs
 - Secretary: Adam Edwards

- Treasurer: Chris Whitehouse
- Publicity officer: No one was willing to stand so the post remains vacant.

5. Hertfordshire County Council issues

- Local cycle studies and Bikability
 - SW Herts cycling plan is out for consultation. It can be viewed on the Herts Direct website under consultations. Roger has printed copies. Feedback please. The St Albans Road Watford scheme is in LSTF bid. The whole area has been surveyed for Bikeability levels. Level 3 areas are being targeted for action as they are the highest risk areas.
 - Tring and Berkhamstead: HCC had done a survey ride in Berkhamstead but not Tring. The previous plan for Tring may be useful. Again plan is to deal with Level 3 issues. Signing of quiet roads is a possible way to implement a scheme rapidly. This work is part of the Urban Transport Plan for area. Plans will be available later in the year.
 - Borehamwood and Elstree: Autumn consultation proposed for the updated plans
 - St Albans was done last year. The consultation document being finalised. It will be published next month (July) to consultation with local groups.
 - The Bikeability approach aims to spot places where it is too difficult for less experienced, or less confident, cyclists.
- LSTF: There has also been another successful bid for sustainable access to the Chilterns. £800,000 has been gained but this will cover works across the whole range of hills. The bid was led by CTC and Wokingham District Council.
- Times campaign on dangerous sites: A number in Hertfordshire have been looked at. One roundabout in Watford is covered in SW plan. The others have been added to county ranking list. The Department for Transport is offering £15m for non-London English authorities to bid for. HCC will put forward some cases to be funded from this. Lemsford Road Hatfield roundabout is already being worked on. A revised design will come back to WHCF soon.
- Cycle champion for Herts: This is still Cllr David Andrews. Information given to us is also sent to him.
- Cycle challenge: 12 days left as of last Monday (24.6.12). 42 work places taking part. 450 staff had ridden bikes to work. 57 had not ridden in the last year. Three more events to happen to check bikes. A website shows journeys logged. This was paid for from the last year's LSTF fund initial bid. More to come with the award of the larger second stage funding. HCC is unlikely to get funding for other parts of the county. However, if the scheme works, it might encourage more funding later.

- SkyRide Local: Starts 15 July and runs through to October in Hemel, St Albans and Watford. Publicity (PR) is coming including on HCC web site. It is hoped there will be a legacy effect after the event. There is money within the LSTF to support this, so it might be possible for some money to go to existing groups. Trevor Mason controls the budget. PR to Joe Public a key need. Rides will also be publicised via the scrolling computer displays at bus stops. Concern was expressed that all rides are on Sundays despite demand on other days and at other times, for example rides for Mums when the children are at school on weekdays. Noted that groups can post social rides on the Breeze web site. There has been a problem recruiting ride Lead Leaders as they are required to have First Aid skills.
- Maps: St Albans and Stevenage both have a single cycling map covering the whole of their districts. Watford maps are poor. Ideally Hertfordshire should have maps of all conurbations to the standard of the recent map of St Albans. David Burt will send a list to John so Cycle Herts can say what is good or not. **Action David Burt and John Metcalf.**
- HCC is working on a Cyclestreets.net project to show child friendly routes in Hertfordshire. It was suggested that such maps should ideally show Bikeability levels as a guide to parents.
- Ebury Way, Nickey Line and Ayot Greenway maps: The stock has run out yet covered by Sky Ride. David Burt to ask the districts if they will share costs with HCC to get more printed. **Action David Burt.**
- The Chilterns are covered by 2 maps. One covers our end. Reported to be very good.
- Ebury Way and other routes need pruning due to rain and growth. Members asked to tell David of specific sections which need attention. **Action All.**
- The next HCC Cycle Forum will be in July.
- David Burt left the meeting at this point.

6. Campaign issues

1. County elections May 2013: Agreed we should have 3 policies for all candidates to sign up to. **Action Roger Bangs to circulate ideas.**
 - British Cycling Campaign on the justice system: Please look at their web site and fill in their questionnaire.
 - Questionnaires and petitions: Questionnaire being used by WHCF and could be used as a model for others. **Action John Shead to circulate.**
 - Local campaign successes:
 - Verulamium Park routes nearly finished. John to confirm if open. **Action John Shead.**
 - Wellfield Rd Hatfield cycle route starts construction on 30th July 2012.
 - Second covered stand at Tring station.
 - St Albans City station: Aim is for 1400 cycle stands.
 - Statistics collection measuring: Need to target specific locations, e.g. counting at stations, which are not covered by the county counting machines.

- Rural footpaths along side roads: St Neots a good example where width is seen as less of an issue. Should campaign for narrow paths to be made dual use. **Action All to send suggestions to Adam to compile a list.**
- Bike week: Spokes ran a ride from Rickmansworth with 45 people. Run for council and leaflets went to all local schools. So PR great if targeted. Schools can be reached via cycle training. Cycle instructors give out a pack so could be used for publicity for local groups.

7. Website

- Ian has moved the site to a new server at <http://CycleHerts.wordpress.com> . There will be a redirect to the new site from the old. Please look at new site and comment to Ian. Minutes of meetings should be added. **Action Ian/Adam.** ianji@zenatode.org.uk .
- Cyclenation health and safety seminar was very good. Papers on their web site. It includes useful statistics on the effectiveness of helmets etc.
- Cyclenation membership: We would have to pay £20.00 to join. We need to raise some money some how. Problem is local groups who are big already pay a lot to Cyclenation.
- Funding: Need to ask member groups for a voluntary donation of between £10 and £50 to start us off. **Action All** to take this back to their groups
- Confirming groups who are members: **Action Adam to draw up a list of those who have attended meeting so far and John to confirm with the groups.** [Attached to these minutes below.]

8. Any other business

- Dtf consultation on careless driving as a fixed penalty offence: Only organisations can comment. We have an interest so should do so. **Action John Metcalf to comment for us.**

9. Date of next meeting: October 2012.

Actions from meeting held 28.6.12

Minute	Action by:	Outcome so far
Logo	Steve Wragg	
Invitation to Cyclenation: John to chase Simon Geller to fix a date.	John Metcalf	
New roads designed for 20 mph limit: Find speaker.	David Burt	
Local HCC contacts for the different districts.	David Burt	
SW Herts cycling study. David Burt promised to visit the area to walk through the schemes with the local groups.	David Burt	
Email which goes to districts about planning issues. To see if this email can be copied to us	David Burt	
Maps: David Burt will send a list to John so Cycle Herts can say what is good or not.	David Burt and John Metcalf	
Maps: David Burt to ask the districts if they will share costs with HCC to get more printed.	David Burt	
Cycle routes: Members asked to tell David of specific sections which need attention.	All to David Burt	
County elections May 2013: Agreed we should have 3 policies for all candidates to sign up to.	Roger Bangs to circulate ideas.	
Questionnaire being used by WHCF.	John Shead to circulate.	
Verulamium Park routes: John to confirm if open.	John Shead.	
Rural footpaths along side roads: Should campaign for narrow paths to be made dual use.	All to send suggestions to Adam Edwards to compile a list.	Work started and sent out with these minutes as a prompt,
Website: Minutes of meetings should be added.	Ian Gregory, Adam Edwards	
Funding: Ask member groups for a voluntary donation of between £10 and £50 to start us off.	All to take this back to their groups	
Confirming groups who are members	Adam to draw up a list of those who have attended meeting so far and John to confirm with the groups	List of groups attending below
Dtf consultation on careless driving as a fixed penalty offence:	John Metcalf to comment for us.	

Appendix: List of groups who have attended Cycle Herts meetings so far

- 40 Plus Group
 - St Albans Cycle Campaign
 - SPOKES
 - Stevenage and North Hertfordshire CTC
 - South Hertfordshire CTC
 - Tring and Berkhamsted Cycling Campaign
- Welwyn Hatfield Cycling Forum